Aweber List Set Up Checklist

Process	Task	Completed	
Registration	Register for free 30-day trial		
Get a can-spam compliant address	If you don't want your home address to be displayed at the bottom of all of your outgoing emails, you can use a mailing address service.		
Create an email address	Create an email address that you will use as a 'reply to' email when you set up your first list. Preferably you should set up an email on your domain – eg. info@madaboutfiction.com, as opposed to a free email such as gmail.		
Set up your first list	Under 'Create Lists', set up your first list		
Confirmation message	Choose and approve your confirmation message subject line		
Basic List Information	Under 'list settings' check and edit your list name and description if required		
Personalize your list	Under 'list settings', 'personalize your list', enter your website URLin the signature field		
Remove confirmed opt in	Under 'list settings', 'confirmed opt in, switch it to OFF		
Opt in forms	Create a basic sign up form		
Opt in forms	Create a pop-over form (optional)		
Integrate with your website	Add opt in form code/s to your blog widgets, OR connect Aweber to your e-comm store		